



**Graduate Catalog
2016 – 2017
Addendum**

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Changes made to pg. 2 of the RICHMONT AUTHORIZATIONS AND PRACTICES section CACREP Accreditation

Richmont Graduate University's Master of Arts in Clinical Mental Health Counseling (MACMHC) program is accredited by the Council for Accreditation of Counseling and Related Educational Programs (CACREP). CACREP is the highest form of accreditation to counseling programs, denoting excellence in academic and clinical performance. For more information regarding Richmont's CACREP accreditation, visit www.cacrep.org.

Changes Made to pg. 13 of the Non-Degree Admission: Schools of Counseling and Psychology section

Non-degree Admission: Schools of Counseling and Psychology

Changes Made to pg. 14 of the Academic Policies section

Academic Performance

Richmont students are expected to maintain the highest standards of scholarship with a term grade-point average of 3.0 (B). Any student whose term grade-point average falls below 3.0 during a given semester will receive a letter of scholastic warning from the Records Office and be placed on FSAP ~~probation~~ **warning**. Students who receive a term GPA of less than 3.0 in two successive semesters will be subject to dismissal. A student dismissed for failure to maintain a 3.0 GPA may reapply after one year and must meet full admission criteria for the master's program at the time of re-application, in addition to any requirements stipulated at the time of dismissal.

Changes Made to pg. 29 of the Student Evaluation: Schools of Counseling section

Probation Policy

A student may be placed on **probation** if any of the following conditions are met:

- The cumulative program GPA falls below 3.0
- The student fails to complete degree requirements in a timely manner or receives 2 Incompletes (I/IP), W, WP, or WF grades
- The student has earned a grade of WF or F
- The student violates professional or ethical Codes of Conduct and/or Community Standards as set forth by the University
- The student fails to demonstrate mastery of essential professional skills/behavior/fitness
- The student has received an unsatisfactory evaluation by a clinical supervisor or has lost their internship placement due to unsatisfactory evaluations
- The student has unexcused absences exceeding those allowed by University policy

Notice of Probation and Dismissal Decisions

By no later than two weeks after the first day of the semester, the dean or dean's designee will send a student a notice of probation or dismissal either by email to the student's University email address or via United States mail to the student's mailing address. The date of the notice is the date of the postmark on the envelope or the date stamp on the email.

A notice of probation should contain the following information:

- A statement of the decision to place the student on probation

- Reason(s) for placing the student on probation
- Requirements (e.g., conditions, academic plan, timeline) the student must meet to be removed from probation
- The consequences of not meeting the probation requirements

Conditions during Probation

A student who is placed on probation will have a hold placed on his or her registration. A student placed on probation may be required to do any one or more of the following:

1. Obtain permission from their advisor before taking incompletes or withdrawals
2. Limit the number of credits taken while on probation. This will be outlined in the initial probation letter if required.
3. Student may be asked to do supplemental work to increase their chance of successfully completing probation. These can include but are not limited to:
 - Recommended or required counseling
 - Additional writing classes
 - ESL classes
 - Workshops or Continuing Education requirements
 - Complete one or more specified courses
 - Meet other stipulated requirements at the discretion of the Dean or Dean's designee.
4. Meet with their advisor to discuss conditions of the probation and develop a written plan, subject to the approval of the Dean or Dean's designee, that will enable the student to fulfill the conditions of the probation
5. Meet one or more times with the student's academic advisor during the probation
6. While on probation, earn no course grade lower than a 3.0 required by the degree

Duration of Probation

A graduate student is customarily placed on probation either (a) until the student has successfully completed at least three (3) program-required (not elective) courses or whatever other number of courses is required in the notice of probation, or (b) until the Dean or Dean's designee determines that the student has met all specific conditions of the probation. The Records Office will notify the student each semester that the student remains on probation.

Withdrawals and incompletes are not allowed for the probation-required courses during the probation period; or when the Dean or Dean's designee determines that a graduate student has not satisfactorily met the conditions of the student's probation according to the time frame stated in the probation notification.

Probation is not required prior to dismissal. Reinstatement or admission of applicants who have been dismissed from the University is at the discretion of the Dean or Dean's designee of the school to which the student is applying.

Students who are dismissed will be dropped or withdrawn (whichever is appropriate) from all classes for which they are registered at the time of dismissal.

Appeal of Probation

A student placed on probation may not appeal the decision unless the student is able to produce specific documentation demonstrating an error in the data underlying the probation decision. A student may appeal a decision dismissing the student for academic deficiencies. A student cannot appeal a decision to withdraw the student from an internship, practicum, clinical site, or service-learning placement.

Appeal Procedures for Probation Status

1. If a student placed on probation has specific documentation demonstrating an error in the data underlying the probation decision, the student must submit that documentation to the Dean or Dean's designee within five (5) business days of receipt of the notice of probation.

2. A dismissed student must present his or her written appeal to the dean of the school by the date specified in the notice of dismissal. The specified date will be no later than 30 days from notice of the probation status.
3. The appeal procedure for probation is designed to deal with exceptional cases of a complex nature. It is not available to circumvent standard requirements (e.g., grade grievance procedures, grades, grade point average, or examination standards).

Changes Made to pg. 35 of the Financial Information section

Tuition and Fees for 2016-2017

Tuition for School of Counseling	\$645.00	per credit hour
Tuition for School of Ministry	\$470.00	per credit hour
Tuition for Certificate in Spiritual Direction	\$300.00	per credit hour
Audit Tuition for the School of Counseling	\$322.50	per credit hour
Audit Tuition for the School of Ministry	\$235.00	per credit hour
Schedule Change Fee (add/drop)	\$10.00	per transaction
Independent Study Fee	\$100.00	per credit hour
Late Registration Fee	\$50.00	
Late Payment Fee	\$50.00	
Application Fee	\$50.00	
Orientation Fee	\$25.00	
Student Fee	\$50.00	per semester
Library Fee	\$25.00	per semester
Technology Fee	\$125.00 \$200.00	per semester
Graduation Fee	\$150.00	
Late Graduation Fee	\$75.00	
Replacement Diploma Fee	\$30.00	
Certificate Fee	\$50.00	per Certificate
Transcript Evaluation Fee	\$10.00	per transcript
Transcript Fee	\$6.00	per transcript
Expedited Transcript Fee	\$10.00	per transcript
Overnight Transcript Delivery	\$40.00	minimum per delivery
Non-Continuance Fee	\$50.00	
CPCE Examination Fee	set by NBCC	
NCC Application Fee	set by NBCC	

Changes Made to pg. 38 of the Certificate Programs section

Addictions Counseling

~~Dr. William Doverspike~~ Dr. Kevin Eames, Coordinator

Child and Adolescent Counseling

~~Dr. William McGee~~ Dr. Charles Allen, Coordinator

Changes Made to pg. 42 of the MACMHC Program Objectives section

LPC Content Area Courses

Human Growth and Development

- CED7113 Human Growth and Development

Social and Cultural Foundations

- CED7153 Social and Cultural Issues in Counseling

The Helping Relationship

- CED6113 Helping Relationships

Group Dynamics, Processing and Counseling

- CED7123 Group Counseling Theory and Practice

Lifestyle and Career Development

- CED7143 Lifestyle and Career Development

Psychopathology

- ~~· CED6622 Clinical Assessment in Individual, Marital and Family Counseling~~
- CED6143 Psychopathology: Diagnosis and Treatment of Mental Disorders
- CED6912 Applied Practicum and Treatment Planning Lab in Counseling

Appraisal of Individuals

- CED6163 Clinical Appraisal and Diagnostic Evaluation in Counseling

Research and Evaluation

- CED7713 Methods of Research

Professional Identity

- CED6123 Ethical, Legal and Professional Standards
in Professional Counseling and Marriage & Family Counseling
- CED6212 Personal and Spiritual Life of the Counselor
- **CED5112 Personal and Professional Identity of the
Counselor**

Changes Made to pg. 43-46 of the Master of Arts in Clinical Mental Health Counseling section

Master of Arts in Clinical Mental Health Counseling

Degree Requirements

The M.A. in Clinical Mental Health Counseling curriculum consists of 67 semester hours.

** Intro is required only for students with less than 12 credit hours in psychology or closely related field.

*** Students in the thesis option must plan their course sequence in consultation with their advisors.

Note: Students should contact their State Board of Examiners to determine whether additional work is required for licensure eligibility.

Core Counseling Curriculum (40 42 hours)		Semester Credit Hours
CED5102**	Introduction to Counseling	
CED5112	Personal and Professional Identity of the Counselor	2
CED6112	Personal and Spiritual Life of the Counselor	2
CED6113	Helping Relationships	3
CED6123	Ethical, Legal and Professional Standards in Professional Counseling and Marriage & Family Therapy	3
CED6133	Counseling Systems and Interventions	3
CED6143	Psychopathology: Diagnosis and Treatment of Mental Disorders	3
CED6163	Clinical Appraisal and Diagnostic Evaluation in Counseling	3
CED6612	Family Systems Theory	2
CED6832	Addictions Counseling: An Integrative Approach to Assessment and Treatment	2
CED7113	Human Growth and Development	3
CED7123	Group Counseling Theory and Practice	3
CED7132	Theodicy and Trauma Counseling	2
CED7143	Lifestyle and Career Development	3
CED7152	Counseling and Spirituality	2
CED7153	Social and Cultural Issues in Counseling	3
CED7713***	Methods of Research	3
Clinical Intervention Curriculum (8 6 hours)		
CED6622	Clinical Assessment in Individual, Marital and Family	2
CED6813	Cognitive-Behavioral Therapy	3
CED7891	Professional Seminar in Marriage and Family Counseling and Clinical Mental Health Counseling	1
CED7822	Psychodynamic Theories and Counseling	2
Integration Curriculum (11 hours)		
CED6322	Models of Relating Christianity and Counseling	2
CED6342	Christian Traditions with Implications for Counseling	2
CED7313	Hermeneutics and Application	3
CED7362	Integrative Theology for Counselors	2
CEDx2x2	Counseling and Spirituality Integration Elective	2
Clinical Training Curriculum (8 hours)		
CED6912	Applied Practicum and Treatment Planning Lab in Counseling	2
CED6922	Counseling Practicum	2
CED7932	Counseling Internship I	2
CED7942	Counseling Internship II	2

Master of Arts in Clinical Mental Health Counseling

Basic Degree Program Sequence

Two-year cycle (three-year program sequence on next page; four-year program sequence available from the Records Office)

** *Intro is required only for students with less than 12 credit hours in psychology or closely related field.*

Fall Semester I***		Semester Credit Hours
• CED5102	Introduction to Counseling**	
• CED6112	Personal and Spiritual Life of the Counselor	2
• CED6113	Helping Relationships	3
• CED6123	Ethical, Legal, and Professional Standards in Professional Counseling and Marriage & Family Therapy	3
• CED6322	Models of Relating Christianity and Counseling	2
• CED6622	Clinical Assessment in Individual, Marital, and Family	2
• CED7713	Methods of Research	3
TOTAL		15 13

*** *Students in the thesis option must plan their course sequence in consultation with their advisors.*

Note: Students should contact their State Board of Examiners to determine whether additional work is required for licensure eligibility.

Spring Semester I

• CED5112	Personal and Professional Identity of the Counselor	2
• CED6133	Counseling Systems and Interventions	3
• CED6143	Psychopathology: Diagnosis and Treatment of Mental Disorders	3
• CED6612	Family Systems Theory	2
• CED6813	Cognitive-Behavioral Therapy	3
• CED6912	Applied Practicum and Treatment Planning Lab in Counseling	2
• CED7153	Social and Cultural Issues in Counseling	3
TOTAL		16 18

Summer Semester I

• CED6342	Christian Traditions with Implications for Counseling	2
• CED6832	Addictions Counseling: An Integrative Approach to Assessment and Treatment	2
• CED6922	Counseling Practicum	2
• CED7123	Group Counseling Theory and Practice	3
TOTAL		9

Fall Semester II

• CED6163	Clinical Appraisal and Diagnostic Evaluation in Counseling	3
• CED7113	Human Growth and Development	3
• CED7152	Counseling and Spirituality	2
• CED7313	Hermeneutics and Application	3
• CED7932	Counseling Internship I	2
TOTAL		13

Spring Semester II

• CED7143	Lifestyle and Career Development	3
• CED7132	Theodicy and Trauma Counseling	2
• CED7362	Integrative Theology for Counseling	2
• CED7891	Professional Seminar in Marriage and Family Counseling and Clinical Mental Health Counseling	1
• CED7942	Counseling Internship II	2
• CEDx2x2	Counseling and Spirituality Integration Elective	2
• CED7822	Psychodynamic Theories and Counseling	2
TOTAL		14
DEGREE TOTAL		67

Master of Arts in Clinical Mental Health Counseling

Basic Degree Program: Three-Year Sequence

** Intro is required only for students with less than 12 credit hours in psychology or closely related field.

*** Students in the thesis option must plan their course sequence in consultation with their advisors.

Note: Students should contact their State Board of Examiners to determine whether additional work is required for licensure eligibility.

Many students at Richmond find it helpful and necessary to extend their studies over three and four years. Advisors encourage students to consider this possibility in order to have time to develop the skills and knowledge necessary to practice as a counselor and in order to ensure their own health and wellbeing throughout the rigors of graduate school.

Below is the suggested sequence of courses for a student pursuing the basic M.A. in Clinical Mental Health Counseling. With the help of an advisor, it can be adapted for students who are also obtaining a certification.

Fall Semester I***	Semester Credit Hours
• CED5102** Introduction to Counseling	2
• CED6112 Personal and Spiritual Life of the Counselor	2
• CED6123 Ethical, Legal, and Professional Standards in Professional Counseling and Marriage & Family Therapy	3
• CED6622 Clinical Assessment in Individual, Marital & Family Counseling	2
• CED7713 Methods of Research	3
	TOTAL 10 8
Spring Semester I	
• CED5112 Personal and Professional Identity of the Counselor	2
• CED6133 Counseling Systems and Interventions	3
• CED6143 Psychopathology: Diagnosis and Treatment of Mental Disorders	3
• CED6612 Family Systems Theory	2
• CED7153 Social and Cultural Issues in Counseling	3
	TOTAL 11 10
Summer Semester I	
• CED6832 Addictions Counseling: An Integrative Approach to Assessment and Treatment	2
• CED7132 Group Counseling Theory and Practice	3
	TOTAL 5
Fall Semester II	
• CED6113 Helping Relationships	3
• CED6133 Counseling Systems and Interventions	3
• CED6163 Clinical Appraisal and Diagnostic Evaluation in Counseling	3
• CED6322 Models of Relating Christianity and Counseling	2
• CED7113 Human Growth and Development	3
	TOTAL 11 14
Spring Semester II	
• CED6813 Cognitive-Behavioral Therapy	3
• CED6912 Applied Practicum and Treatment Planning Lab in Counseling	2
• CED7132 Theodicy and Trauma Counseling	2
• CEDx2x2 Counseling and Spirituality Integration Elective	2
	TOTAL 9
Summer Semester II	
• CED6342 Christian Traditions with Implications for Counseling	2
• CED6922 Counseling Practicum	2
	TOTAL 4
Fall Semester III	
• CED7152 Counseling and Spirituality	2
• CED7313 Hermeneutics and Application	3
• CED7932 Counseling Internship I	2
	TOTAL 7
Spring Semester III	
• CED7143 Lifestyle and Career Development	3
• CED7362 Integrative Theology for Counseling	2

· CED7891	Professional Seminar in Marriage and Family Therapy and Clinical Mental Health Counseling	1
· CED7942	Counseling Internship II	2
· CED7822	Psychodynamic Theories and Counseling	2
	TOTAL	10
	DEGREE TOTAL	6

Master of Arts in Clinical Mental Health Counseling

Evening Program: Three-Year Sequence

Many students at Richmond find it helpful and necessary to extend their studies over three and four years. Advisors encourage students to consider this possibility in order to have time to develop the skills and knowledge necessary to practice as a counselor and in order to ensure their own health and wellbeing throughout the rigors of graduate school.

Below is the suggested sequence of courses for a student pursuing the basic M.A. in Clinical Mental Health Counseling in the evening program. With the help of an advisor, it can be adapted for students who are also obtaining a certification.

** *Intro is required only for students with less than 12 credit hours in psychology or closely related field.*

*** *Students in the thesis option must plan their course sequence in consultation with their advisors.*

Note: Students should contact their State Board of Examiners to determine whether additional work is required for licensure eligibility.

Fall Semester I***		Semester Credit Hours
• CED5102**	Introduction to Counseling	
• CED6112	Personal and Spiritual Life of the Counselor	2
• CED6123	Ethical, Legal, and Professional Standards in Professional Counseling and Marriage & Family Therapy	3
• CED6622	Clinical Assessment in Individual, Marital & Family Counseling	2
• CED7713	Methods of Research	3
		TOTAL 10 8
Spring Semester I		
• CED6133	Counseling Systems and Interventions	3
• CED5112	Personal and Professional Identity of the Counselor	2
• CED6143	Psychopathology: Diagnosis and Treatment of Mental Disorders	3
• CED6612	Family Systems Theory	2
• CED7153	Social and Cultural Issues in Counseling	3
		TOTAL 11 10
Summer Semester I		
• CED6832	Addictions Counseling: An Integrative Approach to Assessment and Treatment	2
• CED7123	Group Counseling Theory and Practice	3
		TOTAL 5
Fall Semester II		
• CED6113	Helping Relationships	3
• CED6133	Counseling Systems and Interventions	3
• CED6163	Clinical Appraisal and Diagnostic Evaluation in Counseling	3
• CED6322	Models of Relating Christianity and Counseling	2
• CED7113	Human Growth and Development	3
		TOTAL 14 14
Spring Semester II		
• CED7822	Psychodynamic Theories and Counseling	2
• CED6912	Applied Practicum and Treatment Planning Lab in Counseling	2
• CED7132	Theodicy and Trauma Counseling	2
• CEDx2x2	Counseling and Spirituality Integration Elective	2
		TOTAL 8
Summer Semester II		
• CED6342	Christian Traditions with Implications for Counseling	2
• CED6813	Cognitive Behavioral Therapy	3
• CED6922	Counseling Practicum	2
		TOTAL 7
Fall Semester III		
• CED7152	Counseling and Spirituality	2
• CED7313	Hermeneutics and Application	3
• CED7932	Counseling Internship I	2
		TOTAL 7

Spring Semester III

•CED7143	Lifestyle and Career Development	3
•CED7362	Integrative Theology for Counseling	2
•CED7891	Professional Seminar in Marriage and Family and Clinical Mental Health Counseling	1
•CED7942	Counseling Internship II	2

TOTAL 8

DEGREE TOTAL 67

Changes Made to pg. 48 of the MAMFT Program Objectives section

LMFT Content Area Courses

Theoretical Knowledge

- CED6612 Family Systems Theory
- ~~CED6622 Clinical Assessment in Individual, Marriage and Family Counseling~~
- CED6632 Healthy Family Functioning
- CED6133 Counseling Systems and Interventions

Clinical Knowledge

- CED6813 Cognitive-Behavioral Therapy
- CED7623 Structural & Behavioral MFT
- CED7153 Social and Cultural Issues in Counseling
- CED7613 Brief, Solution-Focused and Communication Approaches to Marriage & Family Counseling
- CED7633 Contextual, Narrative and Interpersonal Models of Counseling
- CED7822 Psychodynamic Theories and Counseling

Individual Development and Family Relations

- CED6512 Human Sexuality: A Therapeutic Integration
- CED7113 Human Growth and Development

Professional Identity and Ethics

- CED6123 Ethical, Legal and Professional Standards in Professional Counseling and Marriage & Family Counseling
- **CED5612 Person of the Marriage and Family Therapist**
- CED6112 Personal and Spiritual Life of the Counselor
- CED7891 Professional Seminar in Marriage & Family Counseling and Clinical Mental Health Counseling

Research

- CED7713 Methods of Research

Appraisal

- CED6143 Psychopathology: Diagnosis and Treatment of Mental Disorders
- CED6163 Clinical Appraisal and Diagnostic Evaluation in Counseling
- CED6912 Applied Practicum and Treatment Planning Lab in Counseling
- CED7143 Lifestyle and Career Development

For additional courses, see degree programs and certifications.

Changes Made to pg.49-51 of the Master of Arts in Marriage and Family Therapy section

Master of Arts in Marriage and Family Therapy

Basic Degree Requirements

** Intro is required only for students with less than 12 credit hours in psychology or closely related field.

*** Students in the thesis option must plan their course sequence in consultation with their advisors.

Note: Students should contact their State Board of Examiners to determine whether additional work is required for licensure eligibility.

The basic M.A. in Marriage and Family Therapy consists of 77 semester hours.

Core Counseling Curriculum (21 hours)		Semester Credit Hours
• CED5102**	Introduction to Counseling	
• CED6113	Helping Relationships	3
• CED6143	Psychopathology: Diagnosis and Treatment of Mental Disorders	3
• CED6163	Clinical Appraisal and Diagnostic Evaluation in Counseling	3
• CED6832	Addictions Counseling: An Integrative Approach to Assessment and Treatment	2
• CED7123	Group Counseling Theory and Practice	3
• CED7132	Theodicy and Trauma Counseling	2
• CED7143	Lifestyle and Career Development	3
• CED7152	Counseling and Spirituality	2
Professional Identity and Ethics (6 8 hours)		
• CED6123	Ethical, Legal and Professional Standards in Professional Counseling and Marriage & Family Counseling	3
• CED5612	Person of the Marriage and Family Therapist	2
• CED6112	Personal and Spiritual Life of the Counselor	2
• CED7891	Professional Seminar in Marriage & Family Counseling and Clinical Mental Health Counseling	1
Individual Development and Family Relations (5 hours)		
• CED6512	Human Sexuality: A Therapeutic Integration	2
• CED7113	Human Growth and Development	3
Marriage and Family Therapy: Theoretical Knowledge (7 hours)		
• CED6133	Counseling Systems and Interventions	3
• CED6612	Family Systems Theory	2
• CED6632	Healthy Family Functioning	2
Marriage and Family Therapy: Clinical Knowledge (16 14 hours)		
• CED6622	Clinical Assessment in Individual, Marital & Family	2
• CED6813	Cognitive-Behavioral Therapy	3
• CED7153	Social and Cultural Issues in Counseling	3
• CED7613*	Brief, Solution-Focused, Communication Approaches to MFT	3
• CED7623	Structural and Behavioral Marriage and Family Therapy	3
• CED7633*	Contextual, Narrative and Interpersonal Models of Counseling	3
• CED7822	Psychodynamic Theories and Counseling	2
Research (3 hours)***		
• CED7713	Methods of Research	3
Integration Curriculum (11 hours)		
• CED6322	Models of Relating Christianity and Counseling	2
• CED6342	Christian Traditions with Implications for Counseling	3
• CED7313	Hermeneutics and Application	2
• CED7362	Integrative Theology for Counselors	2
• CEDx2x2	Counseling and Spirituality Integration Elective	2
Clinical Training Curriculum: Supervised Clinical Experience (8 hours)		
• CED6912	Applied Practicum and Treatment Planning Lab in Counseling	2
• CED6962	Counseling Practicum	2
• CED7962	Counseling Internship I	2
• CED7972	Counseling Internship II	2

Master of Arts in Marriage and Family Therapy

Basic Degree Program Sequence

Two-year cycle (three-year program sequence on following page; four-year program sequence available from the Records Office)

**** Intro is required only for students with less than 12 credit hours in psychology or closely related field.**

Fall Semester I***		Semester Credit Hours
• CED5102**	Introduction to Counseling	
• CED6112	Personal and Spiritual Life of the Counselor	2
• CED6113	Helping Relationships	3
• CED6123	Ethical, Legal and Professional Standards in Professional Counseling and Marriage & Family Counseling	3
• CED6622	Clinical Assessment in Individual, Marital & Family Counseling	2
• CED6632	Healthy Family Functioning	2
• CED7713	Methods of Research	3
		TOTAL 15

*** Students in the thesis option must plan their course sequence in consultation with their advisors.

Note: Students should contact their State Board of Examiners to determine whether additional work is required for licensure eligibility.

Spring Semester I		
• CED6133	Counseling Systems and Interventions	3
• CED5612	Person of the Marriage and Family Therapist	2
• CED6143	Psychopathology: Diagnosis and Treatment of Mental Disorders	3
• CED6322	Models of Relating Christianity and Counseling	2
• CED6612	Family Systems Theory	2
• CED6813	Cognitive-Behavioral Therapy	3
• CED6912	Applied Practicum and Treatment Planning Lab in Counseling	2
• CED7153	Social and Cultural Issues in Counseling	3
		TOTAL 18 20

Summer Semester I		
• CED6342	Christian Traditions with Implications for Counseling	2
• CED6832	Addictions Counseling: An Integrative Approach to Assessment and Treatment	2
• CED6962	Counseling Practicum	2
• CED7123	Group Counseling Theory and Practice	3
• CED7623	Structural and Behavioral Marriage & Family Therapy	3
		TOTAL 12

Fall Semester II		
• CED6163	Clinical Appraisal and Diagnostic Evaluation in Counseling	3
• CED6512	Human Sexuality: A Therapeutic Integration	2
• CED7113	Human Growth and Development	3
• CED7152	Counseling and Spirituality	2
• CED7313	Hermeneutics and Application	3
• CED7613	Brief, Solution-Focused, and Communication Approaches to Marriage & Family Counseling (one of two options)*	(3)
• CED7962	Counseling Internship I	2
		TOTAL 15-18

Spring Semester II		
• CED7132	Theodicy and Trauma Counseling	2
• CED7143	Lifestyle and Career Development	3
• CED7362	Integrative Theology for Counselors	2
• CED7891	Professional Seminar in Marriage & Family and Clinical Mental Health Counseling	1
• CED7972	Counseling Internship II	2
• CED7822	Psychodynamic Theories and Counseling	2
• CEDx2x2	Counseling and Spirituality Integration Elective	2
		TOTAL 14

Summer Semester II		
• CED7633*	Contextual, Narrative and Interpersonal Models of Counseling (one of two options)	(3)
		TOTAL 0-3
		DEGREE TOTAL 77

Master of Arts in Marriage and Family Therapy

Basic Degree Program: Three-Year Sequence

* Students may either take CED7613 or CED7633

** Intro is required only for students with less than 12 credit hours in psychology or closely related field.

*** Students in the thesis option must plan their course sequence in consultation with their advisors.

Note: Students should contact their State Board of Examiners to determine whether additional work is required for licensure eligibility.

Many students at Richmond find it helpful and necessary to extend their studies over three and four years. Advisors encourage students to consider this possibility in order to have time to develop the skills and knowledge necessary to practice as a counselor and in order to insure their own health and wellbeing throughout the rigors of graduate school.

Below is the suggested sequence of courses for a student pursuing the basic M.A. in Marriage and Family Therapy. With the help of the Records Office staff, it can be adapted for students who are also obtaining a certification.

Fall Semester I***	Semester Credit Hours
· CED5102** Introduction to Counseling	2
· CED6112 Personal and Spiritual Life of the Counselor	2
· CED6123 Ethical, Legal and Professional Standards in Professional Counseling and Marriage & Family Counseling	3
· CED6622 Clinical Assessment in Individual, Marital & Family Counseling	2
· CED6632 Healthy Family Functioning	2
· CED7713 Methods of Research	3
	TOTAL 12 9
Spring Semester I	
· CED6133 Counseling Systems and Interventions	3
· CED5126 Person of the Marriage and Family Therapist	2
· CED6143 Psychopathology: Diagnosis and Treatment of Mental Disorders	3
· CED6612 Family Systems Theory	2
· CEDx2x2 Counseling and Spirituality Integration Elective	2
	TOTAL 10 12
Summer Semester I	
· CED6832 Addictions Counseling: An Integrative Approach to Assessment and Treatment	2
· CED7123 Group Counseling Theory and Practice	3
· CED7623 Structural and Behavioral Marriage & Family Therapy	3
	TOTAL 8
Fall Semester II	
· CED6113 Helping Relationships	3
· CED6163 Clinical Appraisal and Diagnostic Evaluation in Counseling	3
· CED6322 Models of Relating Christianity and Counseling	2
· CED6512 Human Sexuality: A Therapeutic Integration	2
· CED7113 Human Growth and Development	3
	TOTAL 13
Spring Semester II	
· CED6813 Cognitive-Behavioral Therapy	3
· CED6912 Applied Practicum and Treatment Planning Lab in Counseling	2
· CED7153 Social and Cultural Issues in Counseling	3
· CED7132 Theodicy and Trauma Counseling	2
	TOTAL 10
Summer Semester II	
· CED6342 Christian Traditions with Implications for Counseling	2
· CED6962 Counseling Practicum	2
· CED7633* Contextual, Narrative and Interpersonal Models of Counseling (one of two options)	(3)
	TOTAL 4-7
Fall Semester III	
· CED7152 Counseling and Spirituality	2
· CED7313 Hermeneutics and Application	3
· CED7962 Counseling Internship I	2
· CED7613* Brief, Solution-Focused, and Communication Approaches to Marriage & Family Counseling (one of two options)	(3)
	TOTAL 7-10
Spring Semester III	
· CED7143 Lifestyle and Career Development	3
· CED7362 Integrative Theology for Counselors	2
· CED7891 Professional Seminar in Marriage & Family Therapy and Clinical Mental Health Counseling	1
· CED7972 Counseling Internship II	2
· CED7822 Psychodynamic Theories and Counseling	2
	TOTAL 10
	DEGREE TOTAL 77

Changes Made to pg. 54 of the Master of Science in Christian Psychological Studies section

Master of Science in Christian Psychological Studies

Basic Degree Requirements

The curriculum for the M.S. in Christian Psychological Studies consists of 31 semester hours.

Core Integration Curriculum (17 hours)		Semester Credit Hours
• CED6322	Models of Relating Christianity and Counseling	2
• CEDx2x2	Counseling and Spirituality Integration elective (3 courses)	6
• CED6112	Personal and Spiritual Life of the Counselor	2
• CED7313	Hermeneutics and Application	3
• CED6342	Christian Traditions with Implications for Counseling	2
• CED7362	Integrative Theology for Counselors	2

Clinical Curriculum (8 hours required)		Semester Credit Hours
• CED6143	Psychopathology: Diagnosis and Treatment of Mental Disorders	3
OR [• CED7822 Psychodynamic Theories and Counseling	
	• CED6813 Cognitive-Behavioral Therapy	
	• CED6133 Counseling Systems and Interventions	2-3
OR [• CED7623 Structural and Behavioral Marriage & Family Therapy	
	• CED6622 Clinical Assessment in Individual, Marital and Family Counseling	
	• CEDxxxx Additional MFT course	2-3
	Electives	6

* Students may either take CED7613 or CED7633

** Intro is required only for students with less than 12 credit hours in psychology or closely related field.

*** Students in the thesis option must plan their course sequence in consultation with their advisors.

Note: Students should contact their State Board of Examiners to determine whether additional work is required for licensure eligibility

Master of Science in Christian Psychological Studies

Basic Degree Program Sequence

Fall Semester I		Semester Credit Hours
• CEDx2x2	Counseling and Spirituality Integration elective	2
• CED6112	Personal and Spiritual Life of the Counselor	2
• CED7313	Hermeneutics and Application	3
• CEDxxxx	Elective	2
• CEDxxxx	Elective	2
OR [• CED6622 Clinical Assessment in Individual, Marital and Family Therapy	2
	• CEDxxxx Additional MFT course (may be taken in Summer Semester I) (2-3)	
	TOTAL 14-15	

Spring Semester I		Semester Credit Hours
• CEDx2x2	Counseling and Spirituality Integration elective	2
• CED6322	Models of Relating Christianity and Counseling	2
• CED6143	Psychopathology: Diagnosis and Treatment of Mental	3
• CED7362	Integrative Theology for Counselors	2
OR [• CED7822 Psychodynamic Theories and Psychotherapy	
	• CED6813 Cognitive-Behavioral Therapy	
	• CED6133 Counseling Systems and Interventions	2-3
• CEDxxxx	Elective	2
• CEDx2x2	Counseling and Spirituality Integration elective	2
	TOTAL 14-15	

Summer Semester I		Semester Credit Hours
CED6342	Christian Traditions with Implications for Counseling	2

**TOTAL 2
DEGREE TOTAL 31**

Changes Made to pg.59-67 of the Course Descriptions section

Core Counseling Curriculum

CED5112 Personal and Professional Identity of the Counselor

2 hours. This course is structured as an intro course for the Masters in Clinical Mental Health Counseling, to acquaint graduate students with a broad view of the field of Clinical Mental Health Counseling. The course provides a foundational knowledge about the counseling profession, its history, philosophy, and identity. Students will also be exposed to current professional issues within the field of counseling to include the roles & responsibilities of the professional counselor in working competently with diverse populations and to function effectively in specialized settings of agency, community and emergency environments. *Spring*

CED5612 Person of the Marriage and Family Therapist

2 hours. This course is structured as an intro course for the Masters in Marriage and Family Therapy, to acquaint graduate students with a broad view of the field of Marriage and Family Therapy, and to assist them in the development of their personal professional identity, including the Person of the Therapist model. The course provides a foundational knowledge about the history and philosophy of the marriage and family therapist. Students will also be exposed to current ethical, professional and legal issues within the field of marriage and family therapy to include the roles & responsibilities of the therapist in working competently with diverse populations and to function effectively in specialized settings of agency, community and emergency environments. Licensure, professional organizations, and opportunities for practice will be introduced. *Spring*

CED7152: Counseling and Spirituality

2 hours. (Prerequisite: CED6322) ~~This course trains students in the practical integration of spirituality into counseling. It examines the life impact of religion and spirituality and explores the crucial concepts of spiritual formation, soul care, and the Biblical basis for Christian counseling. It tackles the issues arising from several models of integrative counseling and surveys a variety of tools used. The crucial importance of the spiritual life of the counseling and understanding the spirituality of the counselee are highlighted.~~ **This course trains students in the practical integration of spirituality into counseling. It examines the life impact of religion and spirituality and explores the crucial concepts of spiritual formation, soul care, and the Biblical basis for Christian counseling. It tackles the clinical application of several models of integrative counseling and surveys a variety of counseling tools used. The crucial importance of the spiritual life of the counselor and understanding the spirituality of the counselee are highlighted.** Pass/Fail. *Fall, Spring*

Family Studies and Marriage & Family Counseling/Therapy Curriculum

CED6622: Clinical Assessment in Individual, Marital and Family Counseling

2 hours. Prerequisite for CED6912/CED6952, CED7613, CED7623, and CED7633. ~~Enables students to assess marital and family systems in order to engage in effective individual, marriage and family counseling and treatment planning. An examination of current family demographics, characteristics of dysfunctional families, formal marriage and family clinical assessment strategies and instruments, and interviewing techniques are included. Special attention is given to initial use of the DSM for diagnosis, treatment planning and practice. Assessment and treatment strategies related to depression, crisis intervention and psychological first aid, anxiety, eating disorders, marital conflict, sexual dysfunction, personality disorders and behaviors that impede individual, couple and family functioning. Lectures, discussions, in-class assessments, and other methods aid students in acquiring a critical understanding of the contextual/systemic aspects of a comprehensive assessment process and the resulting treatment plan.~~ *Fall*

CED7613: Brief, Solution Focused, and Communication Approaches to Marriage & Family Counseling

2 hours. (Prerequisites: CED6612 and ~~CED6622~~ **CED5612**) Students examine theoretical foundations, basic principles, assessment techniques, and intervention strategies of three major schools of marriage and family therapy: Brief, Solution-Focused, and the Communication Approach to marriage and family counseling. Taught from a systems theory perspective and in the context of a Christian worldview. *Fall*

CED7623: Structural and Behavioral Marriage & Family Therapy 3 hours. (Prerequisites: CED6612 and ~~CED6622~~ **CED5612**) Students examine theoretical foundations, basic principles, assessment techniques, and intervention strategies of two major schools of marriage and family therapy: Structural MFT and Behavioral MFT. The role of the marriage and family counselor in a variety of practice settings and in relation to other helping professions is discussed. Taught from a systems theory perspective and in the context of a Christian worldview. *Summer*

CED7633: Contextual, Narrative and Interpersonal Models of Counseling

3 hours. (Prerequisites: CED6612 and ~~CED6622~~ CED5612) Students examine theoretical foundations, basic principles, assessment techniques, and intervention strategies of three major schools of counseling: Contextual Marriage and Family Therapy, Narrative Therapy, and Interpersonal Therapy. Taught from a systems theory perspective and in the context of a Christian worldview. *Summer*

CED6813: Cognitive-Behavioral Therapy

2 hours. (Prerequisites: ~~CED6622~~ CED5612 or CED5112 and CED6133) Develops students' knowledge and skill in the cognitive-behavioral approach to counseling with applications to mental health counseling and marital and family counseling. Students examine theoretical foundations, research findings, basic principles, assessment techniques, and intervention strategies of CBT with particular emphasis on a family systems perspective. Practical applications of this therapy are examined, and executive skills required of the cognitive-behavioral therapist are instilled. Students will demonstrate skills in this approach of counseling in class. These examinations are applied to a wide variety of problems in living and are framed within a Christian theological context. *Spring, Summer*

CED7822: Psychodynamic Theories and Counseling

2 hours. (Prerequisite: ~~CED6622~~ CED5612 or CED5112 and CED6133) Provides an opportunity to explore the contribution of psychoanalytic theory for the understanding of persons and the practice of counseling. Psychoanalytic traditions examined include classical drive theory, ego psychology, Interpersonal theory, object relations theory, and self-psychology. Special attention also given to the contributions of psychoanalytic theory to the understanding of character pathology and clinical diagnosis. *Spring*

CED7852: Eating Disorders: Etiology, Assessment, and Counseling Interventions

1 hours. (Prerequisites: ~~CED6622~~ and CED6133) Examination of the etiological and associated factors of eating disorders, diagnosis and assessment issues, and the treatments and general management strategies of the client with an eating disorder. Special emphasis placed on individual, family and hospital-based intervention methods. *Every other Summer*

CED7891: Professional Seminar in Marriage & Family Counseling and Clinical Mental Health Counseling

1 hour. (Prerequisites: ~~CED6622~~ and CED6133) Designed to assist students in the integration of their graduate experiences, to prepare them for clinical practice, and to assess their current level of competency across 14 content areas. To assess the students, the instructors will administer the Counselor Preparation Comprehensive Examination. Strengths and weaknesses will be identified. Remedial work may be assigned and required before graduation. Students are provided with information regarding professional identity with ACA and other professional societies. *Spring*

Applied Clinical Training Curriculum

CED6912: Applied Practicum and Treatment Planning Lab in Counseling

2 hours. Spring semester. Prepares students to conduct intake interviews, maintain appropriate documentation and conduct effective treatment planning, and maximize the supervision process. Special attention given to use of the DSM-5 for diagnosis, treatment planning and practice. Emphasis placed on increased awareness of self/personality and the core conditions of a therapeutic relationship; practice of basic counseling skills in role-play; ethical issues, management of crises, making appropriate referrals, and other topics relevant to the counseling process including information on licensure and credentialing and professional involvement in the counseling profession through ACA and its associations such as IAMFC, ASERVIC and AMHCA. Information given on societies such as APA, AAMFT and CAPS. Minimum grade for successful completion of this course is B-.

Students must receive approval for continuance on the Clinical Qualifying Evaluation.

Prerequisites:

- CED6113: Helping Relationships (minimum grade B-)
- CED6123: Ethical, Legal and Professional Standards in Professional Counseling and Marriage & Family Counseling (minimum grade B-)
- ~~· CED6622: Clinical Assessment of Individual, Marital and Family Counseling~~
- Advisor may recommend or require additional courses or other remedial work.

CED6922/6962: Clinical Practicum

2 hours. Summer semester. Under the guidance of a licensed Christian mental health professional, students become a part of a team that provides individual, couple and family counseling.

Includes weekly individual and group supervision. Students must accumulate 100 on-site hours, of which a minimum of 40 hours must be in face-to-face counseling. Information on licensure and credentialing is provided, and professional identity with the clinical mental health counseling profession and marital and family counseling profession is discussed. Importance of membership in ACA, IAMFC, ASERVIC, AMHCA and related ACA chapters is stressed. Additional information on other professional societies such as APA, AAMFT and CAPS is presented. Graded Pass/Fail.

Prerequisites:

- CED6113: Helping Relationships (minimum grade *B-*)
- CED6123: Ethical, Legal and Professional Standards in Professional Counseling and Marriage & Family Counseling (minimum grade *B-*)
- **CED5112 Personal and Professional Identity of the Counselor or CED5612 Person of the Marriage and Family Therapist**
- CED6912: Applied Practicum and Treatment Planning Lab in Counseling (minimum grade *B-*)
- Approval for continuance on the Clinical Qualifying Evaluation
- CED6143: Psychopathology (minimum grade *B-*)
- CED7153: Social and Cultural Issues in Counseling
- At least one CED 800-level course
- Advisor may recommend or require additional courses or other remedial work.

Changes Made to pg. 70-72 of the School of Counseling Prerequisite Guide for the 2016-2017 Graduate Catalog section

Advanced Clinical Counseling Intervention Curriculum	
Course Number and Title	Prerequisite(s)
CED6813: Cognitive Behavioral Therapy (Spring)	CED6622: Clinical Assessment (Fall) CED5112: Personal and Professional Identity of the Counselor or CED5612: Person of the Marriage and Family Therapist (Spring) AND CED6133: Counseling Systems and Interventions (Spring)
CED7822: Psychodynamic Theories and Therapies (Spring)	CED6622: Clinical Assessment (Fall) CED5112: Personal and Professional Identity of the Counselor or CED5612: Person of the Marriage and Family Therapist (Spring) AND CED6133: Counseling Systems and Interventions (Spring)
CED6832: Addiction Counseling: An Integrative Approach to Assessment and Treatment (Summer)	CED6143: Psychopathology (Spring)
CED7832: Advanced Addictions Counseling	CED6832: Addiction Counseling: An Integrative Approach to Assessment and Treatment (Summer)
CED7852: Eating Disorders: Etiology, Assessment, and Counseling Interventions (every other Summer)	CED6622: Clinical Assessment (Fall) AND CED6133: Counseling Systems and Interventions (Spring)
CED7862: Cross Cultural Counseling in Christian Settings (Fall)	CED7153: Social and Cultural Issues in Counseling (Spring)
CED7891: Professional Seminar in Marriage and Family Counseling and Clinical Mental Health Counseling (Spring) This class is taken the last semester of the degree program for MACMHC and MAMFT.	CED6622: Clinical Assessment (Fall) CED5112: Personal and Professional Identity of the Counselor or CED5612: Person of the Marriage and Family Therapist (Spring) AND CED6133: Counseling Systems and Interventions (Spring)

Applied Clinical Training Curriculum	
Course Number and Title	No Prerequisite
CED6113: Helping Relationships (Fall)	No Prerequisite
CED6912: Applied Lab (Spring)	CED6113 Helping Relationships (minimum grade B-) AND CED6123: Ethical, Legal, and Professional Standards in Professional Counseling and Marriage and Family Therapy (minimum grade B-) AND CED6622:
CED6922/CED6962: Counseling Practicum (Summer)	CED6113: Helping Relationships (minimum grade B-) AND CED6912: Applied Lab (minimum grade B-) AND CED6123: Ethical, Legal, and Professional Standards in Professional Counseling and Marriage and Family Therapy (minimum grade B-) AND CED6622: Clinical Assessment AND CED5112: Personal and Professional Identity of the Counselor or CED5612: Person of the Marriage and Family Therapist AND CED6143: Psychopathology (minimum grade B-) AND CED7153: Social and Cultural Issues in Counseling AND at least one CED 800-level course
CED7932/CED7962: Internship I (Fall)	CED6922/CED6962: Counseling Practicum
CED7942/CED7972: Internship II (Spring)	CED7932/CED7962: Internship I AND three 800-level courses (third 800-level course may be concurrent with CED7942/CED7972)

Family Studies and Marriage and Family Counseling Curriculum

Course Number and Title	Prerequisite(s)
CED7623: Structural and Behavioral Marriage and Family Therapy (Summer)	CED6622: Clinical Assessment (Fall) CED5612: Person of the Marriage and Family Therapist (Spring) and CED6612: Family Systems Theory (Spring)
CED7613: Brief, Solution-Focused, and Communication Approaches to Marriage and Family Counseling (Fall)	CED6622: Clinical Assessment (Fall) CED5612: Person of the Marriage and Family Therapist (Spring) and CED6612: Family Systems Theory (Spring)
CED7633: Contextual, Narrative, and Interpersonal Models of Counseling (Summer)	CED6622: Clinical Assessment (Fall) CED5612: Person of the Marriage and Family Therapist (Spring) and CED6612: Family Systems Theory (Spring)

Changes Made to pg. 74 of Board of Trustees section

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Changes Made to pg. 75-76 of the Administrative Council and Administration and Staff section

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GLADYS EDWARDS
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Admissions Counselor

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Manager

ALISON B. MEAD, M.L.I.S, M.S.
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Changes Made to pg. 79-80 of the Adjunct Faculty section

ADJUNCT FACULTY

KEITH J. ~~MEYERS~~ MYERS, M.A.

AMIE WILSON, M.A.

M.A. Language and Literature (French), University of Virginia; B.A. English, B.A. French, Lee University. Specializations: writing, editing, instruction in rhetoric and language.

Changes Made to pg. 82 of the Academic Calendar section

Spring 2017 Academic Calendar

Offices open.....	January 2 3, 2017
LAST DAY TO MAKE FINANCIAL ARRANGEMENTS.....	January 2 3, 2017 5:00 pm
J-Term	January 3-6 7, 2017
Spring Orientation and New Student Pre-Registration - Chattanooga Campus	January 4, 2017
Spring Orientation and New Student Pre-Registration - Atlanta Campus.....	January 5, 2017
Professional Seminar begins.....	January 5, 2017
Independent Studies: Final Approval Deadline for Spring Semester	January 6, 2017
Weekly classes begin.....	January 9, 2017
End of Add/Drop Period.....	January 13, 2017
MLK Day (No Classes).....	January 16, 2017
Last day for 90% Refund on Withdrawal	January 18, 2017
Last Day to Withdraw from Weekly Classes with W on Transcript.....	January 27, 2017
Last Day for 75% Refund on Withdrawal	February 1, 2017
SOC Faculty Workshop.....	February 24, 2017
Last Day for 50% Refund on Withdrawal.....	March 1, 2017
Spring Break	March 6-10, 2017
Summer Semester Online Registration for Returning Students	Mar. 15, 2017 - May 12, 2017
Summer Semester Pre-Registration for New Students	Mar. 22, 2017 - May 12, 2017
Last Day to Withdraw from Classes with WP/WF on Transcripts.....	March 31, 2017
Graduation Applications Due (Students graduating in December 2017, May & August 2018).....	April 13, 2017
Good Friday (Offices closed; select classes may meet).....	April 14, 2017
Last Day of Classes.....	April 21, 2017
Exam Week.....	April 24 -28 2017
Student Qualifying Evaluations.....	April 26, 2017
Graduation.....	May 6, 2017